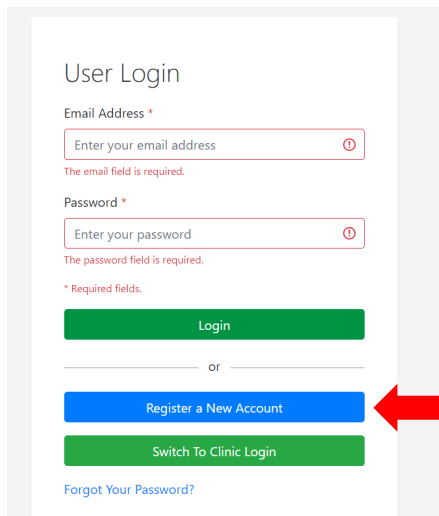


EMPLOYEE-SELF-PAYING CATEGORY

Registering As A Corporate User of Health Savvy Clinic System – Only Applicable To Website

1. Login into <https://healthsavvy.dsavvytech.com/#/login>



User Login

Email Address *

The email field is required.

Password *

The password field is required.

* Required fields.

Login

or

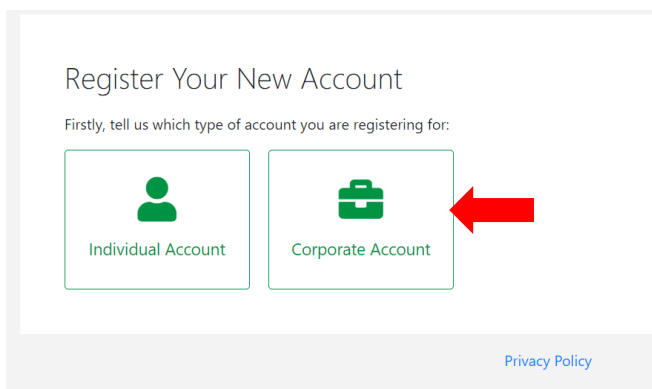
Register a New Account

Switch To Clinic Login

[Forgot Your Password?](#)

Click "Register a New Account" button

2. Click "Corporate Account" button



Register Your New Account

Firstly, tell us which type of account you are registering for:

Individual Account

Corporate Account

[Privacy Policy](#)

3.

Register Your New Account

Which type of Corporate Account you are looking for?



Employee-Self-Paying Healthcare

- **FREE** services for corporate customers' employees managing self-expenses
- **FREE** services for adding own family members as dependents, even their benefits are not sponsored by employer

Employer-Sponsored Healthcare

- RM5 is charged by payment gateway company for topping up company's credit for managing corporate-sponsored employee outpatient benefits.
- Employees and dependents' medical history during employment can be transferrable to personal medical account seamlessly after employment ends, or vice versa, if future employer is also our registered corporate user.
- **FREE** services for adding own family members as dependents, even their benefits are not sponsored by employer

Note : click "Employee-Self-Paying" button

4. After corporate user clicking "Employee Self Paying" button, the following web page will appear

Register A New Company Account

User Details

Full Name

Email Address

The email field is required.

Password *

The password field is required.

Confirm Password *

The password field is required.



Key in required information.
Note : Email address is used as user login ID.

Company Details

Corporate Registration Type
Employee-Self-Paying [Change](#)

Company Name *

Company Registration Number *

Example: 0123456789-X

Contact Person *

Contact Person Email Address *

Please use a company email address.

Contact Person Phone Number *



Key in required information shown on the screen

State *

Postal Code *

[Click here to view our Terms and Conditions](#)

[Click here to view Employer Consent of Data Sharing Letter](#)

Please read the attached documents carefully before accessing, using or obtaining any materials, information or services. By accessing Health Savvy Platform (collectively "Our Website") you agree to be bound by these [Terms and Conditions](#) and [Employer Consent of Data Sharing Letter](#).

I hereby acknowledge that I have read, understand and agree to the Terms and Conditions and Employer Consent of Data Sharing Letter of Health Savvy Platform.

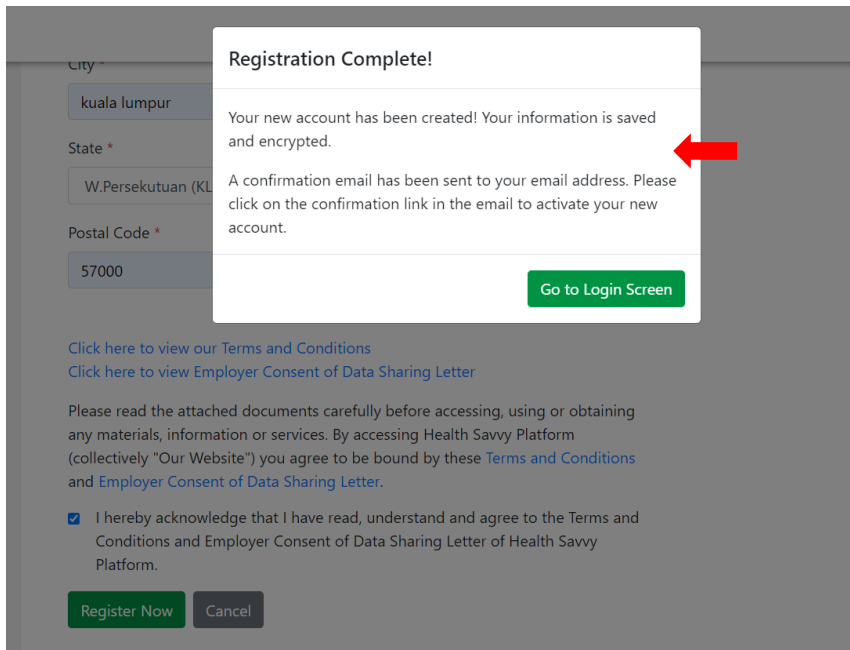


b. View "Terms & Conditions" and "Employer Consent Letter"

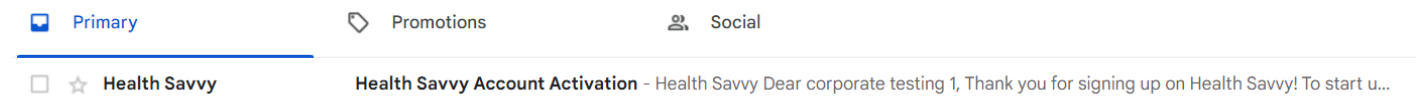


a. Check the box and click "Register Now" button

5. After clicking “Register Now” button, this pop-up message will appear.



- a. Go to inbox of email address registering as user ID, check spam or other folders, if below email notification is not found.



b. Click “Confirm My Email Address” button

Health Savvy Account Activation Inbox x

Health Savvy <healthsavvy@dsavvytech.com>
to corporate ▾

Health Savvy

Dear corporate testing 1,

Thank you for signing up on Health Savvy!

To start using your new account, please confirm your email address.

[Confirm My Email Address](#)



If you did not create an account, no further action is required.

Thanks,
The Health Savvy Team

c. System will bring user to a login page namely

<https://healthsavvy.dsavvytech.com/#/login>

d. User can login with email address which is used as user ID

e. Key in password, then click “Login” button

User Login

Email Address *

Password *

* Required fields.

or

[Forgot Your Password?](#)



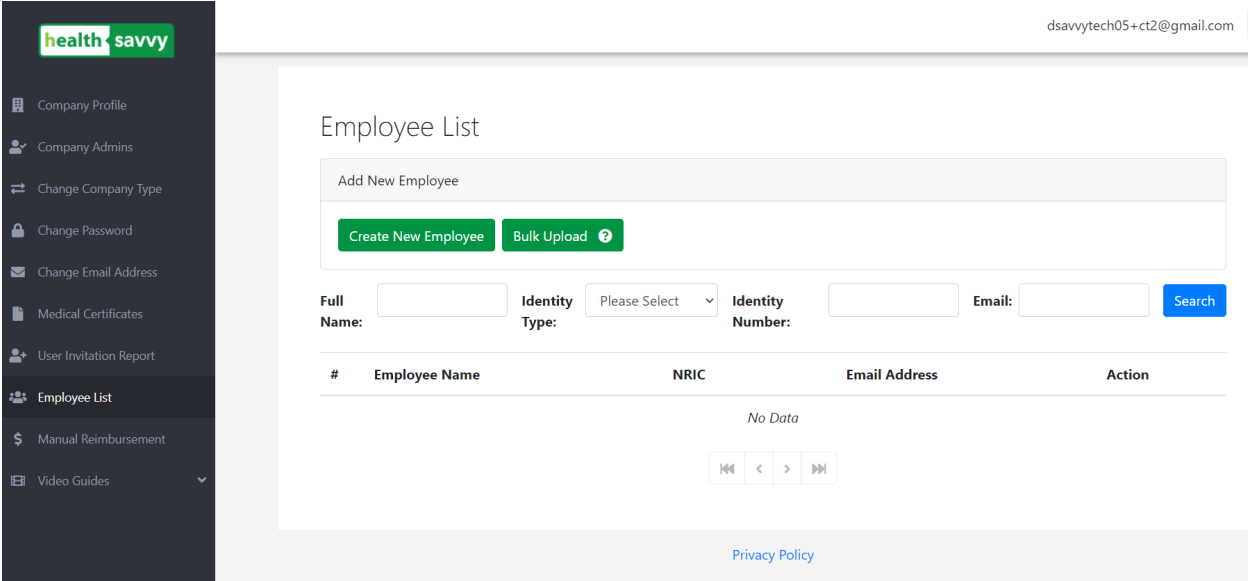
6. Corporate Profile Page will be shown.

The screenshot displays the 'health savvy' logo at the top left. A dark sidebar on the left contains a menu with the following items: 'Company Profile' (highlighted with a red arrow), 'Company Admins', 'Change Company Type', 'Change Password', 'Change Email Address', 'Medical Certificates', 'User Invitation Report', 'Employee List', 'Manual Reimbursement', and 'Video Guides'. The main content area is titled 'Company Profile' and contains the following information:

- Corporate Account Type: **Employee-Self-Paying**
- Company Name *: corporate testing 2
- Company Registration Number *: ct45678
Example: 0123456789-X
- Company Email Address *: dsavvytech05+ct2@gmail.com
- Contact Person *: CT2
- Contact Person Phone Number *: 0126336332
- Company Address

Various functions are shown on left side of menu bar

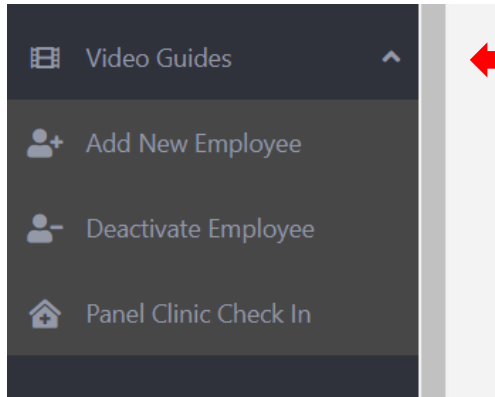
7. Corporate user can add new employees by clicking on “Employee List” sub-menu



The screenshot shows the Health Savvy web application interface. On the left is a dark sidebar menu with the 'health savvy' logo at the top. The 'Employee List' menu item is highlighted with a red arrow. The main content area is titled 'Employee List' and features an 'Add New Employee' section with two buttons: 'Create New Employee' and 'Bulk Upload'. Below this is a search form with fields for 'Full Name', 'Identity Type' (a dropdown menu), 'Identity Number', and 'Email', along with a 'Search' button. A table below the search form has columns for '#', 'Employee Name', 'NRIC', 'Email Address', and 'Action'. The table is currently empty, displaying 'No Data' and pagination controls. A 'Privacy Policy' link is visible at the bottom of the page.

- a. Add new employee on one-by-one basis, by clicking “Create New Employee” button, OR
- b. Add new employees on bulk basis, by clicking “Bulk Upload” button.
- c. Each employee register by user within our system will receive an email to activate their own user accounts
- d. User can download mobile app from Playstore or App store, after activation is done.

8. Corporate user can watch short videos can learn the steps of using our system



b. Click "Video Guides" menu

a. User can choose relevant videos, less than 3-minute duration to watch

----- The End -----